

JENNIFER WEST

701-212-5212

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124 W Beaton Dr, West Fargo, ND 58078

PROFESSIONAL SUMMARY

Dedicated Mezzo-Soprano and Vocal Instructor with a passion for developing confident singers and fostering a love for music. Experienced in private vocal coaching, choral instruction, and curriculum development across various age groups. Skilled in creating engaging lesson plans, teaching vocal pedagogy, and supporting student progress through personalized instruction. Committed to providing a nurturing, structured, and inspiring learning environment while helping students develop their personal vocal technique, musicality, and stage presence.

WORK EXPERIENCE

PRIVATE VOCAL INSTRUCTOR & COACH

Fargo, ND | June 2005 - January 2024

- Provided individualized vocal instruction in breath control, resonance, diction, and vocal health
- Designed and implemented customized lesson plans for students of varying skill levels
- Trained students in music theory, sight-singing, and performance techniques
- Assisted students in building repertoire for performances, auditions, and competitions
- Helped students develop confidence and stage presence through live performance coaching
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SUBSTITUTE TEACHER

West Fargo School District | West Fargo, ND | March 2024 - June 2024

- Taught vocal techniques, music theory, and choral repertoire
- Assisted in rehearsal direction and performance preparation
- Maintained classroom engagement and positive learning environments
- Adapted quickly to varied lesson plans by teachers and individual student needs

ORTHODONTIC OFFICE MANAGING CONSULTANT & CO-OWNER

WE Ortho | Fargo, ND | June 2005 - Present

- Managed business operations, strategic planning, and team leadership
- Developed and implemented marketing initiatives to enhance community engagement
- Ensured high levels of client satisfaction through communications and service excellence

SEMINARY & INSTITUTE INSTRUCTOR - Daily High School CES Courses

The Church of Jesus Christ of Latter-day Saints | Fargo, ND | December 2018 - June 2021

- Designed and presented engaging, structure lesson plans
- Assessed student progress and provided individualized feedback
- Communicated regularly with parents/students while collaborating with other teachers
- Conducted classes using Zoom and Canvas for remote/hybrid learning
- Engaged in continuing educational training

EDUCATION

BACHELOR OF SCIENCE - MUSIC (In Progress)

NORTH DAKOTA STATE UNIVERSITY

- Applied Vocal Study with Dr. Karisa Templeton
- Master Studio Classes with Dr. Kelly Burns and Dr. Tyler Wottrich
- NDSU Honor Society, Fall 2024
- NDSU Challey School of Music Scholarship
- Juried Semester Performances with high marks

ADDITIONAL STUDIES:

BRIGHAM YOUNG UNIVERSITY

- 2 years towards B.A. in Music Education
- 1 year towards B.S. in Pre-Dental Hygiene

PERFORMANCE EXPERIENCE

- NDSU Concert Choir - Present | Directed by Dr. Dwight Jilek
- Featured Soloist and NDSU Madrigal Singers Member - Present | Directed by Dr. Michael Weber
- Vocal Chamber Graduate Ensemble - Performed in various chamber settings
- Featured Soloist and Member - Fargo Moorhead Choral Artists (Dr. Michael Culloton) | 2 years
- Concert Choir and Women's Chorus - Brigham Young University
- University of Washington LDS Institute Choir - Member and Soloist

VOLUNTEER EXPERIENCE

REGIONAL WOMEN'S MINISTERIAL LEADERSHIP - Stake Relief Society First Counselor

The Church of Jesus Christ of Latter-day Saints | ND Stake (Tri-State/Area Region-ND, MN, SD) | May 2021 - Present

- Provide leadership training, mentorship, and spiritual guidance to women's councils and groups
- Organize, lead, and speak at conferences, meetings, and worship services

MUSICAL CHAIRMAN AND WORSHIP CHOIR DIRECTOR

The Church of Jesus Christ of Latter-day Saints | Fargo ND Stake (Fargo 2nd & 3rd Ward) | May 2015 - 2021, Present

- Direct choir rehearsals and coordinate sacred music performances
- Train and guide congregations members in vocal and choral techniques

PROFESSIONAL ORGANIZATIONS & AWARDS

- National Association of Music Education (NafME)
- NDSU Challey School of Music Scholarship - 2025-2026

SKILLS

- Vocal Pedagogy & Technique
 - Lesson Planning & Curriculum Development
 - Music Theory & Sight-Singing
 - Student Engagement & Mentorship
 - Stage Presence & Performance Coaching
 - Collaboration & Communication
 - Instruments - Intermediate Piano, Guitar, Ukelele, Percussion
 - Google Workspace, Canvas, Zoom
 - Mac OS/Microsoft Outlook/Office
 - Social Media Formats & Canva
 - HTML/Javascript
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